

## **Zionsville Great Banquet Team Formation Guidelines**

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1. Lay Directors (LD) should follow the following team formation process:
  - a) Pray for guidance and over all prospective team members – it's God's team;
  - b) Identify prospective team members through personal contact and by:
    - Attending the prior Great Banquet weekend events especially Closing;
    - Participating in the post-weekend Community Gathering;
    - Reviewing history files and Volunteer Sheets; and
    - Seeking input from previous Lay Directors, leaders and/or team members;
  - c) Develop an initial 3-deep team list by role using the Team Formation Template;
  - d) Review the initial list with the Community Lay Director (CLD) for approval;
  - e) Invite approved team members by specific role preferably by phone or in person making sure you disclose expectations of team members (see below);
  - f) Ask the invited team member to pray and respond within 48 hours;
  - g) Add committed team members to the Team Template; and
  - h) Seek guidance and approval from CLD for any additional prospective team members beyond the approved initial team list.
2. Some roles will be selected or approved by Great Banquet leadership rather than LD.
  - a) CLD will select Assistant Lay Directors (ALD).
  - b) Community Spiritual Director will approve all Spiritual Directors (SD) and may choose to select specific SDs at his discretion.
  - c) LD is still encouraged to identify prospective ALD and SD team members.
3. Key roles requiring leadership and/or special skills should be invited first.
  - a) Leadership roles: ALD, Head SD, Head Agape, Head Kitchen
  - b) Special skills roles: Music, AV Tech
4. Teams should be diverse and include many first-time team members.
  - a) Team members should typically not have served on a team for at least two years to allow for a broad array of community members to serve.
  - b) One-third to half of the team should be first time team members to expand participation in the community and the reach of guest invitations.
  - c) At least half of the team should be from churches other than ZPC to advance the ecumenical nature of Great Banquet and equip other churches to thrive.
  - d) Teams should represent several denominations and have diverse backgrounds (age, social, economic, racial, family, etc.) to reflect the larger Body of Christ.
5. Team members are expected to:
  - a) Submit to the Great Banquet model and process;
  - b) Commit to serving for the entire season including the Fourth Day Meeting, the opposite team's weekend and the Celebration Community Gathering;
  - c) Attend no less than 50% of the team meetings;
  - d) Stay onsite for the entire 72-hour event unless granted permission in advance to sleep off-site by CLD for those with medical conditions and/or over age 75;
  - e) Invite guests and engage in guest agape (e.g. letters, etc.);
  - f) Be a prepared, supportive and constructive team member; and
  - g) Serve and sacrifice for guests, team members and the Community.
6. LD will complete and submit to CLD a completed Team Template at least one week prior to Orientation.