

## TEAM MEMBER RESPONSIBILITIES

- Arrive on time to all team meetings. There will be at least 8 meetings prior to the weekends for team building and preparation.
- Wear your name tag to all team meetings so we can get acquainted easily. During the banquet, notice name tags and call guests by their first names.
- Be present at the weekend from 7:00 pm Thursday until the end of the closing on Sunday. You are expected to stay at the weekend site the entire weekend.
- Support the weekend and team in prayer.
- Cooperate fully with your fellow team members before and during the weekends.
- The weekend is emotionally and physically draining, so try to pace yourself. Prepare yourself physically, emotionally and spiritually before the weekend begins.
- Support the weekend financially, if possible.
- During the weekend we will depend on our “timekeepers” (the assistants) to keep us on schedule. They depend on us to be in our places. **IT IS VERY IMPORTANT TO COMPLY** with the schedule they need to maintain. Be on time for worship, the talks and when returning from breaks. You set the example for the guests. We will not begin until **EVERYONE** is present.
- Look for ways to help the guests. It may be to offer a chair, or to offer a listening ear to someone who looks like they need one. This applies to all guests, not just those at your table. Try to get acquainted with as many people as possible.
- Look for ways to help other team members. For example, it helps the assistants during the weekend if you help keep track of “wandering” guests.
- Try to sit with people you do not know at meal times. This is a great time to interact with guests who may not be connecting elsewhere. You may be the person God chose to dine with that guest and show them Christ through your words and actions.
- Bring your personal Bible and read it when you can. This will give you a spiritual lift. It may be helpful if you are at a table to have it with you for reference.
- Plan to attend the team meetings during the weekend. Thursday evening after the guests have settled in the team will meet to go over the table assignments and any last minute meetings may be designated by the Lay Director.
- Keep confidential information confidential; before, during and after the weekend.